

**LICENSING ACT  
COMMITTEE**

**2.00 P.M.**

**14TH JUNE 2018**

**PRESENT:** Councillors Terrie Metcalfe (Chairman), Ian Clift, Claire Cozler, Sheila Denwood, Kevin Frea, Elizabeth Scott and Nicholas Wilkinson

Apologies for Absence:

Councillors June Ashworth, Stuart Bateson, Carla Brayshaw, Mel Guilding, Colin Hartley, Susan Sykes and Peter Yates

Officers in Attendance:

Jennifer Curtis	Principal Licensing Officer
Luke Gorst	Solicitor (for Minute Nos. 1 to 7 only)
David Eglin	Licensing Enforcement Officer
Jane Glenton	Democratic Support Officer

**1 APPOINTMENT OF VICE-CHAIRMAN**

The Chairman requested nominations for the position of Vice-Chairman of the Licensing Act Committee for the municipal year 2018/19.

It was proposed by Councillor Metcalfe and seconded by Councillor Denwood:

“That Councillor Cozler be appointed Vice-Chairman of the Licensing Act Committee for the municipal year 2018/19.”

There being no further nominations, the Chairman declared the proposal to be carried.

***Resolved:***

That Councillor Cozler be appointed Vice-Chairman of the Licensing Act Committee for the municipal year 2018/19.

**2 MINUTES**

The Minutes of the meeting held on 30 November 2017 were signed by the Chairman as a correct record.

**3 ITEMS OF URGENT BUSINESS AUTHORISED BY THE CHAIRMAN**

There were no items of urgent business.

**4 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**MATTERS FOR DECISION****EXCLUSION OF THE PRESS AND PUBLIC****5 CONFIDENTIAL ITEM**

In accordance with Section 100A(2) of the Local Government Act 1972, the press and public were excluded for the following item of business because it could include the possible disclosure of confidential information.

**6 REVOCATION OF A PERSONAL ALCOHOL LICENCE - SARAH KIRKE (PAGES 5 - 6)**

The Committee received the report of the Licensing Enforcement Officer to enable Members to determine whether or not to revoke a personal licence under Section 132A of the Licensing Act 2003 held by Mrs. Sarah Kirke, following the receipt of relevant information.

Details of the individual case and the Chairman's summary of the decision are set out in Confidential Minute No. 6, in accordance with Section 100A(2) of the Local Government Act 1972

***Decision of the Committee:***

- (1) That Mrs. Kirke's personal alcohol licence be revoked.
- (2) That power to revoke a personal licence under Section 132A of the Licensing Act 2003 be delegated to the Licensing Manager where no representations have been made by the licence holder within the 28-day statutory period.
- (3) That a briefing note be provided to Committee members, which sets out proposals to identify when false information is given in licensing applications.

**THE PRESS AND PUBLIC WERE READMITTED AT THIS POINT.****7 CHAIRMEN OF LICENSING ACT SUB-COMMITTEES**

The Committee received the report of the Principal Licensing Officer to enable the Committee to make arrangements for the chairing of Licensing Act Sub-Committees for the municipal year 2018/19 and to decide how many and which Members to appoint to chair the sub-committees.

It was proposed by Councillor Cozler and seconded by Councillor Scott that there be a total of five Chairmen of the ad hoc Licensing Act Sub-Committees in 2018/19, comprising the Chairman and Vice-Chairman of the Licensing Act Committee and three named Members, and that each ad hoc Sub-Committee include one of these five Members, who acts as Chairman.

Upon being put to the vote, Members voted unanimously in favour of the proposition, whereupon the Chairman declared the proposal to be carried.

The Chairman requested nominations for three other Chairmen of the ad hoc Sub-Committees.

It was proposed by Councillor Cozler and seconded by Councillor Scott that the other three Chairmen of the ad hoc Sub-Committees be Councillors Frea, Guilding and Wilkinson.

There being no further nominations, the Chairman declared the proposal to be carried.

***Resolved:***

- (1) That there be a total of five Chairmen of the ad hoc Licensing Act Sub-Committees in 2018/19, comprising the Chairman and Vice-Chairman of the Licensing Act Committee and three other named Members, and that each ad hoc Sub-Committee includes one of these five Members, who acts as Chairman.
- (2) That the other three Chairmen of the ad hoc Sub-Committees be Councillors Frea, Guilding and Wilkinson.

**THE SOLICITOR LEFT THE MEETING AT THIS POINT.**

**8 INTRODUCTION OF DRINKAWARE CREW**

The Committee received the report of the Principal Licensing Officer to inform Members of the Drinkaware Scheme.

Members were advised that the Drinkaware Crew were trained staff who worked in clubs and venues to help support the welfare and wellbeing of young people on a night out. The Drinkaware Crew worked in pairs and helped those who may be vulnerable as a result of drinking too much alcohol.

A partnership, comprising Lancashire Constabulary, the Lancaster Business Improvement District (BID), Lancaster University and Lancaster City Council (assisted by Drinkaware), were looking to set up a Drinkaware Crew in the night-time economy around Lancaster City Centre.

The four largest premises operating in the night-time economy (Hustle, Chupitos, Dalton/Glow Rooms and Sugar House) had been approached by the partnership to support the project.

It was reported that Drinkaware were tailor-making a proposal specific to Lancaster, and it was the intention of the partnership to launch the campaign as part of freshers' week.

***Resolved:***

That the report be noted.

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Chairman

(The meeting ended at 2.46 p.m.)

**Any queries regarding these Minutes, please contact  
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